



**POSTING BONDS**

- Bond and fee amounts must be paid prior to permit issuance.
- Posting of BOND and FEES can be done anytime after the bond estimate has been approved.
- **NOTE:** All forms must be filled out in **BLACK INK** for the recorders office.
- **Print the name of the person signing underneath their signature.**
- Principal Name on the Performance Bond or Cash-In-Lieu of Bond Agreement; must match the Developer Name on the OSIA.
- Partial Releases of bonds can only be requested on Cash-In-Lieu or Cash Bonds.
- Bond & Check for Fee amounts must match the amounts on your approved bond estimate. **No rounding.**
- **No bonds will be accepted by mail or fax.**

**CHECK LIST TO POST A BOND..... (You must have all 7)**

1. **BOND** (Three Options... see below)
2. **OSIA** (Off-Site Improvement Agreement)
3. **LEGAL DESCRIPTION**-(Must be Stamped and Signed per NAC 625.610, NAC 625.790)
4. **CHECK FOR FEES**
5. **ARTICLES OF ORGANIZATION OR SECRETARY OF STATE PROOF OF SIGNATORY**
6. **CERTIFICATE OF LIABILITY PROOF OF INSURANCE - \$1M (\$1,000,000) naming Clark County additional insured and certificate holder.**
7. **APPROVED BOND ESTIMATE**

**BONDING OPTIONS:** (Choose one of the following)

**(1) PERFORMANCE BOND:**

- Must be on Clark County approved **BLUE BOND FORM**.
- No copies or faxes will be accepted.
- The bond must be obtained through an approved surety.  
Company name, address, phone number, and signature on the bond.
- An approved list of Sureties can be found at the United States Department of the Treasury's web site at [https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570\\_a-z.htm](https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm)

**(2) CASH-IN-LIEU OF BOND AGREEMENT**

- Must be on Clark County approved form (CAN NOT BE MORE THEN \$250,000.00)
- No copies or faxes will be accepted.
- The bond must be obtained through a BANK operating in Nevada, with a branch.  
**Provide a copy of the deposit slip from the bank.**

**(3) CASH BOND**

- Must be submitted in the form of a Cashier's Check.
- Check must be made out to Clark County for the full Bond amount.

## **OFF SITE IMPROVEMENT AGREEMENT (OSIA)**

- Must be on approved Clark County form.
- No copies, faxes, or alterations to the agreement will be accepted.

## **LEGAL DESCRIPTION**

- The legal description of the parcel that the OSIA is being recorded against. This must be a clean copy with a 1" clean margin.
- **No Faxes will be Accepted.**
- If your project is located entirely within Clark County right-of-way choose a parcel that is owned by the developer nearby.

## **CHECK FOR FEES**

- Check made out to Clark County for **FEES OWED** shown at the bottom of your approved Bond Estimate.

If you have any questions, please feel free to contact the Bonding Team at (702) 455-2759.